

MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL held on Wednesday 1st March 2017 at 7.30 p.m. at The Village Hall, Leavenheath.

PRESENT: B Rowe (Chairman), B Sadler, H Bonnar, P Mortlock, C Morgan, C Jackson, R Cowell, D Hattrell (Clerk) and 1 member of the public.

APOLOGIES: J Finch (County Cllr) and J Jenkins (District Cllr).

PUBLIC FORUM: Items raised included a reminder of outstanding highways issues including the 30 mph roundels and SLOW signs that need repainting on the A134 and the leaning "Leavenheath" sign on the Right hand side as you enter the village from Sudbury. The Parish Council was asked to consider work to an oak tree in Sweet Briar Close. The Parish Council and Village Green Committee were urged to consider fencing the play area. It was agreed for the Clerk to chase up the Highways items (repainting road markings and leaning Leavenheath sign) - **Action Clerk**. It was agreed for The Tree Wardens to investigate the work to the oak tree on Sweet Briar Close - **Action C Jackson**.

DECLARATION OF INTEREST: Nothing was declared.

APPROVAL OF MINUTES OF 1st FEBRUARY 2017: These were accepted as a true record.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

BABERGH DISTRICT COUNCIL REPORT: District Cllr J Jenkins was unable to attend.

POLICE REPORT: There was no report, however, it was agreed for a link to be provided on our website to the Police website - **Action P Mortlock**.

SUFFOLK COUNTY COUNCIL REPORT: County Councillor J Finch was unable to attend.

CORRESPONDENCE: The report had been issued ahead of the meeting and key areas were discussed.

HIGHWAYS: A Highways Newsletter had been received and reviewed by members. R Cowell asked for views on using signage to discourage traffic heading to the Hotel/Club using Plough Lane from the A134. This followed a discussion with the Club. The Parish Council was supportive and it was agreed for R Cowell to confirm to them - **Action R Cowell**. C Morgan reported that she has started reviewing pavements in need of work. A key has been requested to drop the post for access via the Public Open Space path at the entrance to the A134.

FINANCE: The bank balances as at 28th February 2017 were **£24007.12** in the Community Account, **£15334.69** in the Reserve Account making a total of **£39341.81**. Approval was given for our Footpath Warden to purchase red and white danger tape.

The following were authorised for payment: -

1435	458.00	Babergh District Council	Bin Empty Service
1436	427.61	D K Hattrell	Clerk's Salary
1437	94.40	Inland Revenue	Clerk's ddtns & ERS NIC
1438	155.12	SCC - Pension ACC	Clerk's Pension

1439
Total

397.11
£1532.24

Suffolk County Council Street Lights power & maint.

REPORTS FROM ORGANISATIONS AND REPRESENTATIVES : Reports were given from the Village Hall, Village Green, the Tree Wardens and in respect of the footpaths. Quotes were being obtained to cut back the Rowans Way and High Road hedges of the Village Green. Removal of the cuttings will be priced too - **Action P Mortlock**. It was agreed to obtain quotes in respect of an oak tree at the bus shelter in Old Road - **Action C Jackson**. It was agreed for the Clerk to research our liability and personal accident insurance cover in respect of our footpath warden and other volunteers working to improve and clear the paths - **Action Clerk**. It was noted that one of our footpaths on the schedule for cutting is actually in Assington Parish - **Action R Cowell to amend records**. Members recorded their thanks to Peter Pratt for the work he is doing as Footpath Warden.

CIRCULAR PATHS: R Cowell outlined the limited progress since last meeting and it was agreed to invite a representative from the Club to come along to the April Meeting to discuss this matter - R Cowell to follow up. The principle agreed at last meeting was repeated that up to £4000 of the 106 money and up to £1000 of the Locality Budget can be used to back up fund raising efforts for the Lakeside path.

RESERVING POLICY: The example policy had been adapted to reflect our procedures by the Clerk. R Cowell proposed adoption of the Policy. This was seconded by P Mortlock and unanimously carried.

IDEAS TO IMPROVE THE VILLAGE: In order to ensure actions are monitored, it was agreed to include a list at the end of the Minutes - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Information reports were given and no resolutions resulted that hadn't been noted under the Agenda items.

The meeting closed at **8.55 p.m.**

List of Actions

1. It was agreed for the Clerk to chase up the Highways items (repainting road markings and leaning Leavenheath sign) - **Action Clerk**
2. It was agreed for The Tree Wardens to investigate the work to the oak tree on Sweet Briar Close - **Action C Jackson**.
3. It was agreed for a link to be provided on our website to the Police website - **Action P Mortlock**.
4. R Cowell asked for views on using signage to discourage traffic heading to the Hotel/Club using Plough Lane from the A134. The Parish Council was supportive and it was agreed for R Cowell to confirm to the Club - **Action R Cowell**.
5. Quotes were being obtained to cut back the Rowans Way and High Road hedges of the Village Green. Removal of the cuttings will be priced too - **Action P Mortlock**.
6. It was agreed to obtain quotes in respect of an oak tree at the bus shelter in Old Road - **Action C Jackson**
7. It was agreed for the Clerk to research our liability and personal accident insurance cover in respect of our footpath warden and other volunteers working to improve and clear the paths - **Action Clerk**
8. It was noted that one of our footpaths on the schedule for cutting is actually in Assington Parish - **Action R Cowell to amend records**

Planning Meeting on 1st March 2017

The following decision was advised from the Planning Authority:-

B/17/00004 - Permission had been refused to clad top half of all elevations with weatherboarding at Woodlands, Harrow Street. This was considered to be out of character with the host dwelling and surrounding area which is a row of unique rendered properties (Policy CN01).