

MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL held on Wednesday 3rd June 2020 at 7.30 p.m. by Video Conferencing.

PRESENT: P Mortlock (Chairman), C Morgan, R Cowell, S Whitelaw, D Kingham, R Bellenie, T Smith, Y Roder, D Hattrell (Clerk), J Finch (County Cllr) and L Parker (District Cllr). No members of the public were present.

PUBLIC FORUM: No members of the public were present.

APOLOGIES: None were received.

CO-OPTION OF MEMBERS: Trevor Smith and Yvonne Roder were formally invited to join the Parish Council. They accepted and joined the meeting. The relevant forms were to be sent via email following the meeting - **Action Clerk.**

DECLARATION OF INTEREST: S Whitelaw and Y Roder declared interests relating to the Golf Club plans. S Whitelaw declared an interest relating to the Harrow Lodge plans.

APPROVAL OF MINUTES OF 4TH MARCH 2020: These were accepted as a true record.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

UPDATES FROM COMMUNITY, ORGANISATIONS AND WARDENS ON URGENT MATTERS DURING THE RESTRICTIONS BY COVID 19:

Reports were provided from the Village Hall, Village Green, Community Woodland, Tree Wardens and from the Police Website. Grounds maintenance continues at the Village Green, the contractors were contacted early in the lockdown and as social distancing could be achieved, they were authorised to continue. The Community Woodland is being maintained by Committee members and even some enhancement is being considered by them. The Village Hall Committee meet regularly via Zoom and took the opportunity during the lockdown to renovate the hall floor. Tiling of the store room was on hold as the tiles were delayed due to Covid 19 issues. Ladybirds are returning to care for the children of keyworkers. Strict cleaning and sanitising is in place. Crimes in March and April are listed on the website including 3 crimes in March of violence/sexual offences, vehicle crime and arson. In April there was a drug related offence. New Councillor Trevor Smith has recently volunteered to assist the Tree Wardens. Concern was expressed that authority was obtained by the Golf Club to work on protected trees to make way for their proposed Seasonal Wedding Venue. It was agreed for T Smith to take over as Tree Warden after a handover period. Training and support would be researched.

BABERGH DISTRICT COUNCIL REPORT: District Councillor Lee Parker attended and reported on the Covid-19 grant support available. He spoke of the achievement of issuing grant monies where it is needed and that further funds are available. He offered to investigate the point about the trees removed to make way for the Golf Club Seasonal Wedding Venue and asked for further details. The trees for life scheme is being re-launched via a press release. Planning and cabinet meetings have resumed.

SUFFOLK COUNTY COUNCIL REPORT: County Cllr J Finch attended and reported on Covid-19 related news. He also confirmed that a new Suffolk Heritage Explorer website has been launched. Children have been exploring the value of food through a drawing competition. During the lockdown, highways have taken the opportunity to carry out road improvements. Suffolk archives commemorate VE Day 75 with a new online exhibition. Data will be provided to the University of Suffolk from 100 streetlight sensors to evaluate the benefits in relation to monitoring traffic, road temperature, air quality, wind and waste. The local recruitments events for Suffolk Fostering and Adoption have been cancelled due to Covid-19. Due to population changes classes are smaller at the start of school currently. The yellow backed signs are now in place at the A134 crossing point.

NEIGHBOURHOOD PLANNING UPDATE: The full grant of £9000 was achieved and a further grant has been approved. Consultants are appointed. The Steering Group are meeting regularly via Video Conferencing with the involvement of Consultants and progressing the Housing Needs Assessment and considering whether to move forward with site allocations. A Vision Statement is being finalised.

CORRESPONDENCE: On-going correspondence were discussed.

URGENT HIGHWAYS SAFETY MATTERS: Nothing was raised.

FINANCE: The Bank Balances as at 4th March are £47879.07 in the Community Account and £15500.56 in the Rate Reward Account making a total of £63379.63.

The following pre-agreed payments were made: -

Cheque No.	Amount	Payee	Details
<u>As at 1st April</u>			
Funds Transfer	435.62	Suffolk County Council	StreetLightpower&mai
Funds Transfer	429.60	D K Hattrell	Clerk's Salary
Funds Transfer	100.40	Inland Revenue Only	Clerk's Deductions
Funds Transfer	169.13	SCC Pension ACC	Clerk's Pension
Funds Transfer	379.10	R H Leggett	NP Consultant
Funds Transfer	100.00	Suffolk Cloud	Web hosting
Funds Transfer	72.00	Leavenheath Village Hall	Hire includ for NP
Funds Transfer	43.00	MJO Publications	Playgd Leaflet
<u>As at 1st May</u>			
Funds Transfer	536.47	SALC	Subscription
Funds Transfer	531.73	BHIB	Village Green Insurance
Funds Transfer	429.60	D K Hattrell	Clerk's Salary
Funds Transfer	100.40	HM Revenue	Clerk's ddtns
Funds Transfer	163.76	SCC - Pension	Clerk's pension
Funds Transfer	408.70	BHIB	PC Insurance
<u>As at 1st June</u>			
Funds Transfer	468.49	D K Hattrell	Clerk's Salary
Funds Transfer	100.40	HM Revenue	Clerk's ddtns
Funds Transfer	163.76	SCC - Pension	Clerk's pension

The End of Year Accounts for Year Ending 31st March 2020 and Audit Submission including the Exemption from External Audit were prepared and circulated ahead of the Meeting. Following discussions, the Chairman proposed Approval. This was seconded by R Cowell and unanimously carried. The signing will take place and then the documents will be put on the website. The Clerk will then prepare for the Internal Audit via the new electronic means brought about by Covid-19 - **Action Clerk.**

Consideration was then given to the proposed replacement of perspex door to the defibrillator? It was resolved to approve this expenditure. The request to have the nearest street light remain on all night was mentioned. The landlord of the Hare and Hounds Pub has offered the wall of his pub as a potential site for a further Defibrillator. It was agreed to enquire with the current defibrillator committee as to whether they would like to pursue the new location - **Action Clerk.**

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS : S Whitelaw has requested keys to the gate at the Public Open Space path from Babergh District Council. Walkers have been making use of the Footpath maps produced by the project led by R Cowell.

The meeting closed at **8.45 p.m.**

Planning Meeting on 3rd June 2020

The following decisions were advised from the Planning Authority:-

A) **DC/20/01739** - 6 Hawthorn Way, Leavenheath - Planning Permission had been granted for single storey rear extension (following removal of existing conservatory). The Parish Council had sent No Objections to this application.

B) **DC/20/00446** - 30 Bramble Way, Leavenheath - Consent had been granted to crown reduce oak trees to previous pruning points.

C) **DC/20/00189** - 2 Kingsland Lane, Leavenheath. Planning Permission had been granted for a single storey rear extension.

D) **DC/20/00166** - The Barn, Oaklands Farm, Heathlands, Leavenheath - Prior approval has been given (subject to conditions) for change of use of agricultural buildings to dwelling houses and for building operations reasonably necessary for the conversion.

E) **DC/20/01046** - Rose Hill Farm, Honey Tye, Leavenheath - Non material amendment for the position of attenuation basins was approved.

F) **DC/20/01599** - The Old Vicarage, Nayland Road - Non material amendment for the addition of a garage door and section of wall and to move both the log store and ride on mower openings was approved.

G) **DC/20/00754** - Heathcote, Honey Tye, Leavenheath - Listed Building Consent had been granted to insert timber french doors (following removal of existing uPVC doors). The Parish Council had sent No Objections to this application.

The following applications were discussed: -

1) **DC/19/01849** - Application to erect 4 dwellings following demolition of existing buildings at The Lion, Honey Tye, Leavenheath - Re-consultation following revised plans received on 13th May. Detailed Objections had been sent by our Planning Group ahead of the deadline. Highways and Heritage have had No Objections. A point was raised as to how refuse could safely be collected.

2) **DC/20/01942** - Application for change of use of land to seasonal wedding venue incorporating two gazebos, temporary timber seating, event tipi, ancillary cabin, 10 overnight guest tipis, car parking and landscaping at Stoke by Nayland Hotel, Keepers Lane, Leavenheath. This application is being considered by the Planning Group. R Bellenie updated the meeting that even without this application, the Golf Club are permitted limited operation as a Wedding Venue. Concerns had been expressed by residents relating to noise and security. Enquiries are being made. It is hoped further progress will be made with the Lake Walk.

3) Any other Urgent Planning items: including recently received application for Harrow Lodge, Harrow Street for housed swimming pool, cartlodge and annexe - **DC/20/02073**. There was nothing to report at this stage as the application had only just been received.